



# Job Description

<b>Job Title</b>	Rugby League & Youth Delivery Specialist - (Full time)
<b>Salary</b>	£25,000 - £28,000 dependant on experience and qualifications
<b>Location</b>	Wakefield Trinity, The DIY Kitchens Stadium, Doncaster Road, Wakefield, WF1 5EY & Offsite at Schools in the Wakefield District.
<b>Hours of work</b>	37.5 hours per week – Flexible working hours with evening and weekends required.
<b>Responsibility to</b>	Head of Foundation & Head of Operations
<b>Contractual Status</b>	Full Time (Fixed Term)

<b>Strategic Aims</b>	<p>Throughout the Foundation, we have four main departments; Education, Rugby League, Community Engagement and Inclusion. We relish the opportunity to use sport and physical activity to create a positive change and impact on the lives of those we work with.</p> <p><b>2026 – 2027 Vision &amp; Mission</b></p> <p><b>Vision</b> - A future where all people within our community, from all walks of life are empowered to achieve their goals.</p> <p><b>Mission</b> - We use the power of Rugby League &amp; Wakefield Trinity to help people make positive choices in their lives, giving them opportunities to thrive and develop.</p>
<b>Strategic Aims of Role</b>	<p>A Rugby League &amp; Youth Delivery Specialist plays a key role in delivering the Wakefield Trinity Community Foundation's vision of improving the lives of children and young people through sport, education and community engagement. Reporting to the Head of Operations, the postholder will lead the planning and delivery of high-quality, inclusive rugby league and youth programmes across schools, community settings and partner organisations throughout the Wakefield District and surrounding areas.</p> <p>The Rugby League &amp; Youth Delivery Specialist will also lead the development, delivery and growth of the Foundation's Primary Rugby League programme across primary schools within the Wakefield District. The postholder will be responsible for proactively engaging with schools to secure bookings for the Foundation's six-week delivery blocks, building strong relationships with Headteachers, PE Leads and school staff to expand participation and maximise programme reach. Through the delivery of high-quality, inclusive Rugby League sessions, the Rugby League &amp; Youth Delivery Specialist will inspire young people to develop their physical literacy, confidence and enjoyment of physical activity, while creating clear progression pathways into wider Foundation programmes and community Rugby League opportunities.</p> <p>Working collaboratively with the Head of Foundation and Head of Operations, the Rugby League &amp; Youth Delivery Specialist will ensure all programmes are delivered to the highest professional standards, achieving agreed outcomes for participants, partners and funders. The role will contribute to the continued growth and sustainability of the Foundation's youth offer by</p>

developing innovative programmes, maintaining excellent operational standards and embedding a culture of continuous improvement.

The postholder will establish and maintain strong partnerships with schools, Pupil Referral Units (PRUs), healthcare providers, local authorities, charities, community organisations and funding partners to increase opportunities for young people to engage in positive, inclusive and meaningful activities. Through effective partnership working, the Youth Delivery Specialist will support the expansion of the Foundation's youth and inclusion provision, ensuring programmes are accessible, responsive to local need and deliver lasting social impact across the Wakefield District.

## Key Responsibilities

- Lead the development, delivery and growth of the Foundation's Primary Rugby League programme across primary schools within the Wakefield District.
- Design, develop and deliver high-quality, needs-led youth programmes that enhance young people's knowledge, skills, confidence and personal development across schools and community projects. Ensure all sessions are tailored to meet the specific needs and outcomes of each participant group.
- Develop, deliver and expand the Foundation's youth engagement offer, including (but not limited to) Primary Rugby League, Teacher Continuing Professional Development (CPD), Primary and Secondary Pre-Intervention programmes, SEND provision and targeted youth engagement initiatives.
- Lead the planning, delivery and evaluation of designated funded projects, with a particular focus on disability inclusion, youth engagement, social participation and reducing inequalities for young people.
- Build, strengthen and maintain positive relationships with existing and prospective schools and education partners, working closely with Headteachers, PE Leads and other key stakeholders to identify opportunities, arrange taster sessions and continually enhance programme delivery.
- Maintain regular communication with teaching staff, PE Leads and school contacts to coordinate timetables, respond to changing needs and ensure the smooth delivery of programmes throughout the academic year.
- Produce, maintain and regularly update accurate monitoring, evaluation and impact reports for all allocated schools and projects, ensuring data is recorded in line with organisational and funder requirements.
- Take ownership of reporting across all areas of youth delivery, ensuring monitoring information, participant outcomes and funder reports are completed accurately and submitted within agreed deadlines.
- Create, promote and maintain safe, inclusive, engaging and supportive learning environments that encourage sustained participation, positive behaviour and personal development for all young people.
- Inspire and increase young people's enjoyment, confidence, participation and skill development through both competitive and non-competitive Rugby League and a wide range of physical activity opportunities.
- Identify and signpost participants to appropriate progression opportunities, both within the Foundation and through external partners, enabling sustained engagement, personal development and lifelong participation in sport and community activities.
- Ensure safeguarding/child protection/vulnerable adults policies are adhered to at all times.

<b>Additional Responsibilities</b>	<ul style="list-style-type: none"> <li>• Assist with Wakefield Trinity 'Game Day' activities as required.</li> <li>• Attendance at core Wakefield Trinity Community Foundation events as required.</li> <li>• Contribute fully to the wider work of the Foundations organisational priorities.</li> <li>• Additional duties as required by Wakefield Trinity RLFC.</li> </ul>
<b>Skills and abilities</b>	<ul style="list-style-type: none"> <li>• Diligent and professional.</li> <li>• Excellent time and task management skills with good attention to detail.</li> <li>• IT literate.</li> <li>• Highly self-motivated with the ability to work independently and act on own initiative.</li> <li>• Flexible with a positive outcome focused approach to problem solving</li> <li>• Collaborative worker with the ability to work within a team and develop partnerships (both internally and externally).</li> <li>• Ability to communicate effectively in a variety of ways to different audiences.</li> <li>• Demonstrates respect for diversity and equality of opportunity to actively promote an inclusive environment.</li> <li>• Demonstrates commitment to own learning and continuous improvement through training and development.</li> </ul>
<b>Requirements</b>	<p><b>Essential</b></p> <ul style="list-style-type: none"> <li>• Experience working in the Sport Development sector (University placement can count towards the experience).</li> <li>• A Rugby League Level 2 Coaching Qualification.</li> <li>• Previous experience working in a school or SEND educational environment.</li> <li>• Experience working towards, or implementing a Curriculum.</li> <li>• A full UK driving licence and own vehicle.</li> <li>• A full, clean enhanced DBS Check.</li> <li>• Safeguarding Qualifications.</li> <li>• First Aid Qualification.</li> </ul> <p><b>Desirable</b></p> <ul style="list-style-type: none"> <li>• Mental Health qualification or experience.</li> <li>• A Sport related Degree.</li> <li>• PGCE or Qualified Teacher Status, or willingness to work towards in a specific timeframe.</li> <li>• A NGB qualification in working with Inclusion or Disabled Participants.</li> </ul>